



DEEPAK CYBIT PVT. LTD.

We Help You Transform Organisations to be data-amicable- Create, structure, analyse and take advantage of your data.

About Deepak Cybit

- Part of the “DEEPAK GROUP”
- Software Development (Web/App/Enterprise) Company established in 2016
- UI/UX Design and Prototyping to the actual development, Quality assurance, Post-project Maintenance and Support.
- Ready to use Industry & Department specific customizable solutions



SOFTWARE PRODUCTS

Occusafe

EHS Management
Solution

Athena

R&D Management
Suite

DigiContra

Contract Management
Suite

Samplify LIMS

Sample Tracking for
QA / QC dept.
(Laboratory Info
Management System)

Empower

Enterprise Knowledge
Management Portal

HR-PMS

HR - Performance
Management System

My-Digi-Punch

QR Based
Attendance Solution



DigiCONTRA

Contract Management Suite

Create | Collaborate | Agree | Execute | Adhere

Collaborative
Contract Lifecycle
Management



INTRO

DigiCONTRA is a secure web based contract management tool to assist you in creating, managing, executing and adhering to all the legal contracts.

It helps you digitize the whole process from contract request to contract adherence while being fully collaborative and realtime with audit-trail enabled which will help your legal team collaborate with internal and external teams to execute a contract.



OFFERING

Create, Approve, execute and adhere to all legal contracts



User friendly "Contract Editor" to templatize contracts and define data expected from other teams

Configurable approval work flow



Restrict contract editing – allowing only certain sections to be edited as per company policies and compliances

Contract revision control mechanism with Audit trails

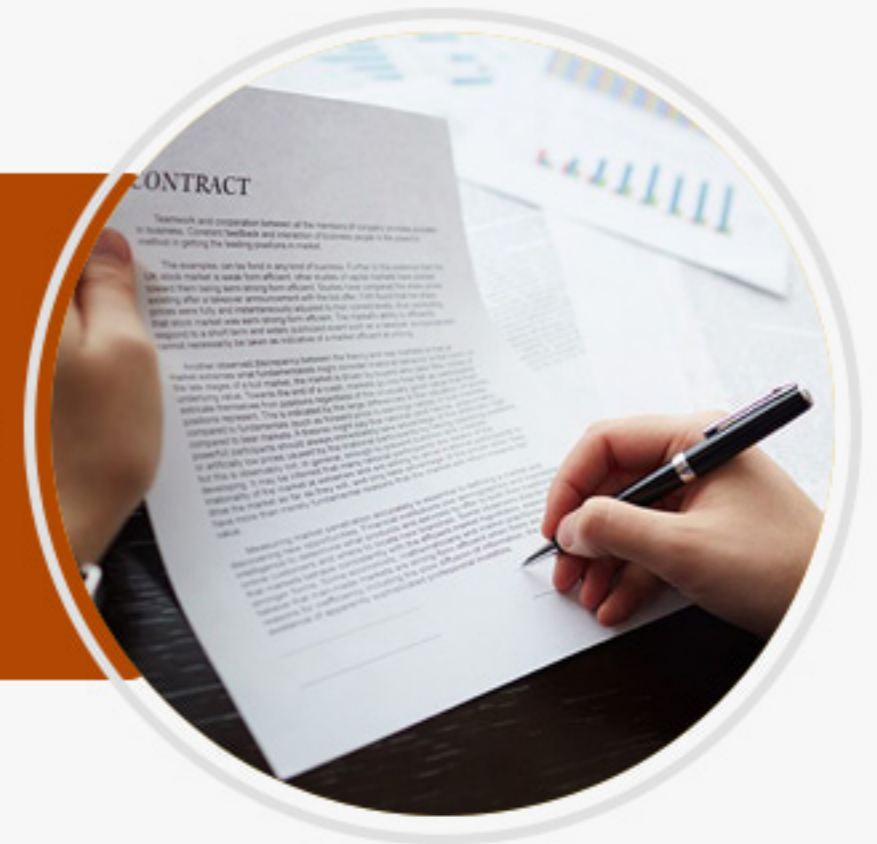


Complete workflow visualization – know what is the status of the contract on a click



Commenting feature for realtime collaboration, agreement and tracking

Manage variety of contracts of multiple departments with different terms & conditions for multiple suppliers & customers



Make a checklist of all compliance points to be adhered to

Automated reminders for execution, approval and renewals



HOW IT WORKS

1

User

Request a new contract
OR
Select from a template



2

Dept HOD

Review & approve the
contract details



3

Legal Head

Review, Edit, Comments
& final approval, as per
requirements



4

User

Approved contract will
be shared with client
or vendor

5

Notification

All associates will get
action-based notifications
& real time updates



ADVANTAGES



Reduces time & risk associated with traditional approach



Increases contract visibility with complete overview of the contract



Trigger Contract Renewal Notifications in advance before predefined time



Minimizes the risk, save cost and valuable time



Web based contract repository, access from anywhere via HTTPs or SSL



QUICK IMPRESSION

New Contract

Name of other Party *

Detailed Address with PIN no. of Registered office/ Corporate office *

PAN No *

Type of contract document required *

Scope/purpose of the contract *

Tenure Start of proposed contract *

31-03-2022

Tenure End of proposed contract *

31-03-2022

Attachments

[Choose Files](#) No file chosen

[Create Contract](#)

Name	Type of contract	Status	
XYZ	Consultancy Services Agreement	Legal head approved	Show
ABC	Non-disclosure agreement (NDA)	Data point received	Show
Normal Contract V01	Non-disclosure agreement (NDA)	Legal head approved	Show
hmng	Bank Guarantee	Submitted for review	Show
ABC	Bank Guarantee	User approved	Show

Contract Details

Content Versions

- 22-02-2022 10:45 AM [Update](#) by Legal Team 1 [View Diff](#)
- 22-02-2022 10:45 AM [Update](#) by Legal Team 1 [View Diff](#)
- 22-02-2022 10:44 AM [Update](#) by Legal Team 1 [View Diff](#)
- 22-02-2022 10:40 AM [Update](#) by Legal Team 1 [View Diff](#)

State Transitions

- 22-02-2022 10:49 AM [Legal head approve](#) by Legal Head 1
Comment: ok
- 22-02-2022 10:48 AM [User approve](#) by User 1
Comment: ok
- 22-02-2022 10:46 AM [Submit for review](#) by Legal Team 1
Comment: review
- 22-02-2022 10:43 AM [Data point receive](#) by Legal Team 1
Comment: Receive
- 22-02-2022 10:43 AM [Data point submit](#) by User 1
Comment: Submitted

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